



## WISCONSIN CATHOLIC CONFERENCE

### Wisconsin Catholic Conference Internship

As the public policy voice of the Roman Catholic bishops of Wisconsin, the Wisconsin Catholic Conference (WCC):

- Serves as an advocate on matters related to the interests and values of the Church;
- Provides decision makers with studied positions on social and moral issues;
- Offers a forum for diocesan personnel to meet, exchange information, deliberate, and recommend policies or actions; and
- Formulates and publishes opinions and positions on legislation and public policy.

Under the supervision of the Executive Director, an intern for the WCC provides higher education students and recent graduates an opportunity to contribute to the WCC's goals, while gaining professional experience in public policy. The intern assists staff with tasks related to research, communications, outreach, and events. Such tasks may include: assisting with coordination of March for Life 2026, communication and outreach to Catholic groups via social media and direct calls and emails, and event planning and logistics. The intern shall assist the WCC staff on projects and activities to be determined by the Executive Director consistent with the WCC's mission.

As permitted under Wisconsin Statutes s. 111.337(2), preference is for a practicing Catholic in good standing with a strong commitment to the teachings and traditions of the Roman Catholic Church.

The term of the internship is **January 2026 to May 2026**, for a total of 18 weeks of availability. The intern shall be available for **7.5 hours each week** as mutually agreed upon by the WCC and the intern. The intern will be paid at a rate of **\$20 an hour** and does not include any other fringe benefits.

#### **BASIC ABILITY/KNOWLEDGE**

- Education or experience related to one or more of the following: public policy, political science, Catholic theology and/or Catholic Social Teaching, communications, Catholic education or respect life
- Knowledge of Catholic teaching and institutions
- Work with minimum of supervision and high degree of independence
- Demonstrate excellent verbal, written, analytical, and interpersonal skills
- Think independently and write and speak clearly
- Produce written and digital communications that adhere to WCC format and style
- Give and receive critiques openly and generously
- Interact well with diverse individuals and keep confidentiality
- Analyze problems and offer ethical and practical critiques, as well as policy solutions

Interested candidates should send a cover letter and resume to [office@wisconsincatholic.org](mailto:office@wisconsincatholic.org).

**Application deadline is Wednesday, November 26, 2025.**